

SPCC

*CODE OF
ETHICS*



SHARING PROGRESS
IN CANCER CARE



INTRODUCTION

CODE OF ETHICS

The Code of Ethics of **SPCC** (Sharing Progress in Cancer Care) provides indications to and guides the decisions and behaviours of all those who work for the association. This tool aims to remind everyone of the positive value of working in an association that must be characterized by its reputation for absolute moral integrity. The aim of the Code is to recommend, promote or prohibit certain behaviours in compliance with laws, international regulations and also ethical standards that govern the activities undertaken by the association itself. The Code, which has been approved by the Board of Directors, contains the values and principles of conduct in which **SPCC** recognizes itself. It is an essential foundation of its management and a set of rules that anyone connected to it must comply with.

APPLICATION OF THE CODE

This Code applies to all Members of the Board of Directors (including President , Chief Executive Officer and Chief Operating Officer), Directors, Co-workers and Third Parties performing duties for or on behalf of **SPCC**, whether or not directly employed by **SPCC** and in all countries where the association operates.

All **SPCC** co-workers will receive a copy of this document (and all future updates), and will be required to sign a receipt attesting reading it. In addition, the Code is available for consultation to all the Third Parties, and may be freely downloaded from **SPCC's** website.

SPCC expects the behaviour of all its Stakeholders to be aligned with the contents of this Code.





VALUES AND PRINCIPLES OF CONDUCT

CODE OF ETHICS

COMMITMENT AND MORAL INTEGRITY

All professional and non-professional figures who work for **SPCC** must feel morally committed to responding to people's needs and providing services at the highest level. It is the social responsibility of **SPCC** professionals to maintain integrity in all conduct, publications, and forums, and give due credit to the contributions of others. Public comments on matters that are relevant to cancer education must be made with care and accuracy. Professionals must carry out all their professional activities in a way that results in trust and confidence.

Centrality of the person

Anyone involved in the organisation of **SPCC** activities has the right to:

- quality of life,
- physical and mental integrity,
- dignity,
- respect for privacy and personal values, whether moral, cultural, philosophical, ideological or religious,

and must not to be discriminated against in any way.

SPCC professionals acknowledge the rights of others to hold values, attitudes, and opinions that differ from their own. They are sensitive to cultural, individual, and role differences in groups of people with distinctive characteristics and carefully avoid discrimination and bias toward individuals and groups based on race, gender, age, religion, ethnicity, nationality, sexual orientation, gender expression, gender identity, presence of disabilities, educational background, socio-economic status, or other personal attributes.

EFFECTIVENESS AND EFFICIENCY

These are essential requirements to ensure greater results for the final beneficiaries, and for optimizing available resources.





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IMPARTIALITY, INDEPENDENCE AND FAIRNESS

Everyone must guarantee that **SPCC** activities are promoted and carried out independently from political, ideological, commercial conditioning, with justice and equity, without favouritism and without discrimination of any kind. The behaviour of anyone working for **SPCC** must not be conditioned by any situation of conflict of interest.

SPCC professionals must not provide or accept gifts or hospitality if doing so creates a conflict of interest or the appearance of a conflict of interest.

SPCC professionals should ensure that they provide and accept only gifts and hospitality which are reasonable, compatible with local customs, and in accordance with applicable laws and regulations.

SPCC is committed to obtaining sponsors and stakeholders on the merits and integrity of our services and people. We do not tolerate bribery or corruption.

FAIRNESS

All staff are entitled to fair treatment. All interactions within **SPCC** and with all stakeholders and third parties are to be carried out with mutual respect.

SPCC is committed to working with third parties who operate in a manner that is consistent with our values and ethical principles. We will select the parties best suited for our business and association based on objective criteria and after evaluation of their competence, integrity and merits.

TRANSPARENCY AND COMPLETENESS OF INFORMATION

Any information relating to **SPCC** activities must be shared with all stakeholders in a transparent way. **SPCC** is committed to share fact-based information in a transparent way and take the perspectives of all relevant stakeholders into account.





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ARCHIVE AND DATA PROTECTION

The **SPCC** archive, such as educational material, financial information, business correspondence including emails, must accurately and verifiably record all activities and transactions and must be maintained in accordance with applicable laws and regulations in Switzerland. **SPCC** will comply with the applicable data protection laws and regulations of Switzerland. **SPCC** professionals may not use their **SPCC** email addresses or any other communication channels bearing **SPCC**'s name for any personal activity that could negatively reflect upon **SPCC**. All Communications must comply with the ethical and moral standards outlined in this Code; in particular, no activities that could be construed as harassment, discrimination, abusive, offensive, obscene or illegal will be tolerated.

CONSISTENCY BETWEEN DECLARED PURPOSES AND ACTIVITIES

Consistency between declared purposes and activities is a principle that not only ensures clarity of **SPCC**'s intentions, but also efficiency, effectiveness and cost-effectiveness of the organisation and operational model used to sustain the development of **SPCC**.

SHARING OF KNOWLEDGE, PROGRESS AND INNOVATION

This value represents the fundamental pre-requisite of **SPCC**'s mission and is the essential guide for increasing the quality of **SPCC**'s activities and the impacts achieved by **SPCC**. **SPCC** professionals must maintain awareness of current scientific and professional information in their fields of activity and integrate new information and experiences into their work.





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